

The Teachers' Guild of New South Wales

Established 1892

Doceo ut discam: I teach, that I may learn

ACN 000 011 138 ABN 35 000 011 138

Minutes of the Annual General Meeting Friday 26 February 2016

Present: Frances Fleeton; Dr Fred Osman; Holly Caddy; Sophie Poisel, Peter Green; Alan Harper; Tom Mae; Arch Humphries; Noelene Callaghan and Linda Middleton

Apologies: Gwynne Bowley; Jason Cheers; Mark Connellan; Erin Mackenzie; Colin May; Nola Norris; Sally Ruston; Jen Turnbull and Jessica Wickenden

The meeting was held at Trinity Grammar School (Summer Hill campus) and opened at 5:20pm

1 Minutes of the Annual General Meeting held on Friday 28 February 2015.

The minutes were accepted as a true and correct record of the Annual General Meeting.

2 President's Report

The President spoke to and tabled a full report on the Guild's activities for the year 2015. The Annual report was received. A copy is appended to these minutes.

3 Financial Accounts and Councillors' Declarations

The Treasurer tabled the Financial Accounts for the Guild in respect of the year ended 31 December 2015. He advised that the accounts had been audited, with no matters raised by the auditor, and that they reflected an operating profit for 2015 of \$2342.02. This compared well with an anticipated loss for the year, but he pointed out that the profit included receipt of interest payments of \$6589.36, meaning that the actual activities of the Guild had run at a significant loss.

However, the Guild's accountant had been very late completing the accounts, and Mr Harper had only been able to collect them about an hour before the Annual General Meeting. In this regard, it would be improper to submit the accounts for approval. Instead, it was resolved *that this Annual General Meeting authorizes the Council to consider, and if appropriate, to approve the Annual Accounts*. Mr Harper undertook to ask the accountant to correct the list of Councillors contained in the accounts, then to send him a digital copy which could be circulated to Councillors.

4 Appointment of Accountant and Auditor for 2016

It was resolved to re-appoint Mr Leon Alekna of the Tax Professionals Burwood as the Guild's accountant, and his auditor as the Guild's auditor for 2016.

The meeting noted that an independent audit was no longer required by Law. However it was resolved to continue with the practice of an independent audit.

5 Election of Office-bearers for 2016

An election was held and the following people were elected to the Council:

President	Dr Fred Osman (Trinity Grammar School)
Immediate Past President	Mrs Frances Fleeton (Education consultant)
Vice President	Mrs Sophie Poisel (Queenwood)

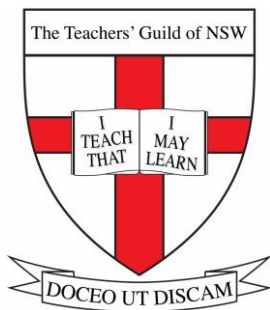


GPO Box 817, Sydney NSW 2001

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Secretary
Treasurer
Councillors

Mrs Noelene Callaghan (Crestwood High School)
Mr Alan Harper (retired)
Mrs Holly Caddy (Trinity Grammar School)
Mr Peter Green (Trinity Grammar School)
Mr Arch Humphries (Trinity Grammar School)
Ms Erin Mackenzie
Mr Tom Mae (Trinity Grammar School)
Mrs Linda Middleton (casual teacher)

The outgoing Secretary was requested to complete the ASIC document required to reflect the change in the officers of the company, viz. the election of Mrs Caddy and Mrs Middleton, and Mrs Callaghan's move to the role of Secretary.

6 **Vote of Thanks to Mrs Fleeton and Mr Harper**

The meeting endorsed Dr Osman's generous remarks paying tribute to the contributions made in their respective roles by Mrs Fleeton and President (and a former Secretary), and Mr Harper as Secretary (and a former President).

7 **Council quorum**

In light of the composition of the new Council, it was resolved that this *Annual General Meeting instructs the Council that, in assessing its quorum of three Councillors for a Council meeting, no more than two Councillors from the same school may be counted.*

There being no further business, the meeting closed at 6.00pm.

Accepted by Council as a true and correct record
at the 2017 Annual General Meeting

President or Chair of meeting

Date



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