



# The Teachers' Guild of New South Wales

Established 1892

*Doceo ut discam: I teach, that I may learn*

ACN 000 011 138 ABN 35 000 011 138

## Minutes of the Annual General Meeting Friday 22 February 2019

- 1. Present:** Dr Fred Osman; Peter Green; Frances Fleeton; Lauren Knussen; Diane Gourlas ; Alexi Kayes; Sharrda Shah; Greg Morling; Merissa Perivolarellis; Kathryn Fraser, Hugh Colburn; Dr Paul Burgis and Carey Furze.

**Apologies:** Stuart Braga; Noelene Callaghan; Mark Connellan; Matt Eastman, Melinda Gindy; Alan Harper; Arch Humphries; Tom Mae; Ian Moore; Patrick Nam; Rick Stevens; Kathryn Taylor; Denise Thomas; Hayley Tuft and Alex Wharton.

The meeting was held at The Concord Golf Club and opened at 5:45pm.

- 2. Minutes of the Annual General Meeting held on Friday 23 February, 2018**

The minutes were accepted as a true and correct record of the Annual General Meeting. Moved by Frances Fleeton. Seconded by Lauren Knussen.

- 3. President's Report**

The President spoke to and tabled a full report on the Guild's activities for the year 2018. The Annual Report was received. Each attendee had a hard copy available. A copy is appended to these minutes.

Moved by Dr Fred Osman. Seconded by Frances Fleeton

- 4. Treasurer's Annual Report with a report from the Company's Auditors**

The Treasurer acknowledged the work of the outgoing President, Dr Fred Osman. The Treasurer also commented on the low numbers attending the AGM but looked forward to the opportunity of fellowship afterward.

- a) Accounts

It was resolved that the Guild is a non-reporting entity and to the best of the knowledge and belief of the Councillors would remain so in the current financial year. The Treasurer noted that the Guild had had a large expenditure for the year for research and publication of the Guild History, which would not be required in the coming financial year.

It was resolved that the accounts be accepted and hereby are adopted as tabled.

Moved by Peter Green. Seconded by Diane Goulas.

- b) Audit

The meeting noted that, while an independent audit was not required by Law, the accounts had been independently audited and the accounts had been approved.



PO Box 649, Moorebank NSW 1875

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## c) Operating profit

It was noted that the profit for the Guild in 2018 \$3815.31. The Treasurer commented that there had been income from two VET Conferences and Bank interest, but without these credits, the Guild would have suffered a loss. Council will need to increase membership and review costing for events to ensure a profit in the future. There is a need to attract more participants to events to offset operating costs. Cash in hand was robust, especially because the Guild used volunteers and many guest speakers did not charge for their services. These matters would have to be accounted for in the future 2019 budget if further losses, both operating and actual, were not to be sustained.

Discussion also took place in relation to holding Reunion of Guild students every two years and Council would need to consider this request from members.

## d) Solvency

It was resolved after reviewing the profit and considering the ability of the Guild to realize assets that the Guild would be able to pay its debts as and when they fall due.

## 5. Appointment of Accountant and Auditor for 2019

It was resolved to appoint a new Accountant to audit the accounts in 2019 due to the fact that the current accountant at ITP Burwood, had outsourced the auditing to a firm on the Central Coast and this was impractical for sharing and clarifying information required. A motion was moved by Peter Green - This matter will be resolved at the Guild's meeting in March after some research has been undertaken to find an appropriate local auditor. It was resolved to continue with the practice of an independent audit.

The President thanked the Treasurer for his work throughout the year.

## 6. Election of Office-bearers for 2019

Prior to the election the following resignations from the Guild Council were noted:

Vice President	Mrs Katharyn Cullen
Councillor	Mrs Hayley Tuft – requested maternity leave for 12 months

The President thanked each of them for their contribution to the Council.



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Prior to the AGM, nominations had been received as of 15 February, 2019, all nominees being financial members of the Guild and the following people were elected to the Council unopposed. Moved by Carey Furze.

President	Dr Frederick Osman (Boston University, Sydney Campus)
Past President	Mrs Frances Fleeton (Retired, Education Consultant)
Vice President	Mrs Diane Gourlas (TAFENSW)
Honorary Secretary & Membership Officer	Mr Patrick Nam (St Ignatius Riverview)
Honorary Treasurer	Mr Peter Green (Retired)
Councillors	Ms Lauren Barlow (Northholm Grammar School)
	Ms Noelene Callaghan (Glenwood High School)
	Ms Kathryn Fraser (Kings School)
	Mrs Alexi Kayes (Careers Education Consultant)
	Ms Lauren Knussen (University of Technology Sydney)
	Mr Tom Mae (Trinity Grammar School)
	Ms Sharrda Shah (Transform Education)
	Mr Alex Wharton (Carinya Christian School, Gunnedah)

The Honorary Treasurer was requested to complete the ASIC document required to reflect the change in the officers of the company.

## 7. Any other business

Diane Gourlas asked the Council who would be the most appropriate contact for those wishing to present ideas/needs of the Guild members. President responded that either the president or Honorary Secretary would be the most appropriate contacts.

## 8. Close of meeting

There being no further business, the meeting closed at 6:28pm.

Accepted by Council as a true and correct record at the 2019 Annual General Meeting

\_\_\_\_\_  
President or Chair of meeting

\_\_\_\_\_  
Date



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