



The Teachers' Guild of New South Wales

Established 1892

Doceo ut discam: I teach, that I may learn

ACN 000 011 138 ABN 35 000 011 138

Minutes of the Annual General Meeting Friday 23 February 2018

Present: Frances Fleeton; Dr Fred Osman; Noelene Callaghan; Hayley Tuft; Katharyn Reid; Alex Wharton; Lauren Knussen; Lauren Barlow; Michelle Lacey; Noel Hanna; Patrick Nam; Natalie Weston; Diane Gourlas and Alexi Kayes

Apologies: Alan Harper; Rex Morgan; Kathryn Taylor; Phillip Heath; Tim Wright; Jennifer Turnbull; Arch Humphries; Tom Mae; Peter Green; Dr Bronwen Wade-Leeuwen; Rick Stevens and Ian Moore

The meeting was held at Trinity Grammar School (Summer Hill campus) and opened at 5:10pm.

1 Minutes of the Annual General Meeting held on Friday 24 February, 2017

The minutes were accepted as a true and correct record of the Annual General Meeting. Moved by Hayley Tuft. Seconded by Noelene Callaghan.

2 President's Report

The President spoke to and tabled a full report on the Guild's activities for the year 2017. The Annual Report was received. A copy is appended to these minutes. Moved by Fran Fleeton. Seconded by Noelene Callaghan.

3 Financial Accounts and Councillors' Declarations

a) Accounts

The Treasurer sent her apologies and Frances Fleeton tabled the Financial Accounts for the Guild in respect of the year ended 31 December 2017. It was resolved that the Guild is a non-reporting entity and to the best of the knowledge and belief of the Councillors would remain so in the current financial year. It was resolved that the accounts be accepted and hereby are adopted as tabled.

Moved by Dr Frederick Osman. Seconded by Katharyn Reid.

b) Audit

The meeting noted that, while an independent audit was not required by Law, the accounts had been independently audited and no problems had been identified.

c) Operating profit

It was noted that the profit for the Guild in 2017 \$736.80. Mrs Fleeton reminded the meeting, however, that the Guild had received interest of \$5381.84, meaning that its activities actually sustained an operating loss during the year. She pointed out that lower current interest rates could reduce interest income in 2018, and that the biennial publication of *Proceedings* had been a contributing factor to the larger than normal Printing and Stationery costs for the year. These matters would have to be accounted for in the future 2018 budget if further losses, both operating and actual, were not to be sustained.

Mrs Fleeton also reminded the meeting that the Guild had, on paper, an ongoing loan liability for the funds in the Gourney-Soubeirian Fund, although in reality this would never be called in.



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d) Solvency

It was resolved after reviewing the profit and considering the ability of the Guild to realize assets that the Guild would be able to pay its debts as and when they fall due.

4 Appointment of Accountant and Auditor for 2018

It was resolved to appoint a new Accountant to audit the accounts in 2018 due to the fact that the previous one had outsourced the auditing to a firm in Queensland and this was impractical for sharing information required. This matter will be resolved at the Guild's meeting in March after some research has been undertaken to find an appropriate local accountant. The meeting noted that an independent audit was no longer required by Law. However it was resolved to continue with the practice of an independent audit.

5 Election of Office-bearers for 2018

Prior to the election the following resignations from the Guild Council were noted:

Vice President	Ms Sophie Poisel
Honorary Treasurer	Mrs Erin Munn
Councillor	Mrs Holly Caddy

Honorary Secretary Ms Noelene Callaghan but she will remain as a Councillor

The President thanked each of them for their contribution to the Council.

An election was held and the following people were elected to the Council:

President	Dr Frederick Osman (Trinity Grammar School)
Past President	Mrs Frances Fleeton (Education Consultant)
Vice President	Ms Katharyn Reid (St Catherines' School)
Honorary Secretary	Mr Alex Wharton (Northern Beaches Christian School)
Honorary Treasurer	Mr Peter Green (Retired)
Councillors	Ms Lauren Barlow (Northholm Grammar School)
	Ms Noelene Callaghan (Glenwood High School)
	Mrs Diane Gourlas (TAFENSW)
	Mrs Alexi Kayes (Careers Education Consultant)
	Ms Lauren Knussen (University of Technology Sydney)
	Mr Tom Mae (Trinity Grammar School)
	Mr Patrick Nam (Brigidine College Randwick)
	Ms Hayley Tuft (Macarthur Anglican School)
	Ms Natalie Weston (Trinity Grammar School)

The Honorary Secretary was requested to complete the ASIC document required to reflect the change in the officers of the company.

There being no further business, the meeting closed at 5:54pm.



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Accepted by Council as a true and correct record
at the 2019 Annual General Meeting

President or Chair of meeting

Date



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